

**National Institutes of Health  
Health Care Systems Research Collaboratory Products**

**I. Guidance Documents**

- A. Guidance Documents are official statements by the Collaboratory meant to describe operating procedures or principles for the conduct of Health Care Systems research.
- B. These Documents are intended to have an enduring quality and to represent the synthesis of considerable evidence.
- C. Review and approval will follow the same procedures that apply to Working Group publications and presentations (see NIH HCS Research Collaboratory Publications and Presentations Policy).

**II. Best Practice Documents**

- A. Best Practice Documents represent a consensus within the Cores/Working Groups about approaches to Health Care Systems research.
- B. These Documents are intended to be more malleable and will carry a statement that all Best Practice Documents are “living” and subject to frequent revisions as new learnings emerge from the Collaboratory projects and Working Groups.
- C. Review and approval will follow the same procedures that apply to Demonstration Project “Collaboratory” manuscripts (see NIH HCS Research Collaboratory Publications and Presentations Policy); editorial control will rest with the relevant Working Group(s) that initiate the creation of a Best Practice Document and input from others will be advisory only.

**III. Short Communications**

- A. The Collaboratory website will host multimedia Short Communications about research findings, Guidances, and Best Practices. These will include short articles, video and audio recordings, and tweets.
- B. All Short Communications will be reviewed and approved by the Coordinating Center Web Team or Collaboratory Leadership. Uncertainties will be resolved in consultation with the Collaboratory Leadership Committee and the Collaboratory Products, Publications and Presentations Committee (C3PC) as needed.

#### **IV. Tools**

- A. The Cores/Working Groups will develop, adapt and recommend a variety of tools for use in the conduct of Health Care Systems research. These tools will be labeled with reasons for recommendations. To minimize the development of redundant tools, web links to existing, proven tools will be provided, whenever possible.